

DECISIONS DELEGATED TO OFFICERS

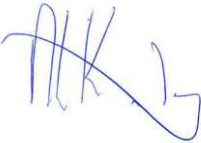
Decision title:	Event and security management for May Morning 2024
Decision date:	22 April 2024
Source of delegation:	This decision was delegated to officers under Part 4.4 of the Council's Constitution: all executive functions except those in Part 4.5, 4.6 and 4.7 are delegated to the officers in the senior management structure.
What decision was made?	To appoint Sygma Safety and Events Ltd to provide event and security management for May Morning, following a compliant procurement process. The contract value is £51,660 including a £5K contingency.
Purpose:	The decision allows the provision of event and security management for May Morning.
Reasons:	To assist with the management of public safety at the event.
Decision made by:	Peter Matthew, Executive Director – Communities and People.
Other options considered:	Internal resourcing was not possible given the scale (over 100 security staff) and skillsets (including SIA qualifications) required.
Documents considered:	None
Key or Not Key:	Not key
Wards significantly affected:	The event takes place in the Hollywell and St Mary's Wards. There is no significant impact given the length of time of the event (disruption is less than a day, overnight from 2am-9am).
Declared conflict of interest:	None
This form was completed by: Name & title: Date:	Paula Redway, Culture and Community Development Manager 22 April 2024

Approval checklist

<i>Approver</i>	<i>Name and job title</i>	<i>Date</i>
Decision maker	Peter Matthew, Executive Director (Communities and People)	23 April 2024

		
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Consultee checklist

Consultees	Name and job title	Date
Head of Financial Services	Nigel Kennedy, Head of Financial Services 	14 September 2023